



## Vendor Agreement Rules and Information

- In case of inclement weather, the Chamber is unable to have rain dates or give refunds or credits. The Faire will still go on.
- Previous vendors must apply by the previous vendor cut-off to retain their same space.
- All vendors selling are required to hold a valid California Sellers Permit. There is no charge for the permit and can be obtained by calling the California State Board of Equalization at: 800-400-7115 or online at [www.boe.ca.gov](http://www.boe.ca.gov).
- **Vendors must go to their assigned entrance location** after 4:00 am on the day of the event. Vendors will not drive into barricaded area until they receive approval at their assigned location.
- Vendors may drive up to their space to unload but, all vehicles must be parked outside of the barricaded areas by 7:30am. Vendors should also have their space set-up by this time. The event runs from 8am to 4pm. Vendors may not tear down their booth before 4pm. All vendors must be packed up by 6pm.
- All space numbers are on the curbs of the streets. The number is approximately the middle of your space. Spaces are 13x13 unless you were notified that you are in a 10x10 space. Vendor products are not allowed on the sidewalks or leaning on buildings. This is in violation of our City of Lodi Permit.
- **No generators** are permitted and no electricity is available.
- Vendors are not allowed to distribute promotional flyers, etc. outside of their space.
- **No beverage sales** or giveaways are allowed.
- Only pre-approved food items are allowed to be sold or given away from vendor spaces. There is an additional charge of \$35 for pre-packaged food vending. A completed temporary food vendor's application must also be submitted with your application.
- **No free face painting. No silly string** is to be used or sold at this event
- The Lodi Chamber provides the vendor space. Vendors must supply their own awnings, tables, display boards, etc. and must stay within their space.
- Vendors providing services such as face painting, chiropractic, hands on services must provide a certificate of insurance naming the Lodi Chamber and the Lodi Street Faire as additional insured.
- We do not promise exclusivity. We reserve the right to refuse service to anyone.
- Should you have any issues during the event, please contact a golf cart driver or come to the back of the Chamber office located at 35 S. School St.
- Return application with payment to: 35 S. School St. Lodi, CA 95240, email to [kcannon@lodichamber.com](mailto:kcannon@lodichamber.com) or fax to 209-369-9344.
- Vendors will receive a vendor packet via email at the address noted on the application. If an email is not provided, please submit a self-addressed envelope with \$.68 postage and your packet will be mailed to address given on the application.